

Office Hours

Monday—Friday

9 AM—4 PM

(315) 265-3680

info@potsdamhousingauthority.com

Work Orders (WOs):

Got an issue in your apartment? Drain running slow? Heat not at it's best? Light flickering? Toilet running? Come down to the office and fill out a WO! They are available in the lobby during office hours. Take a few home and keep them on hand. You can drop them off at any hour in the maintenance WO box outside the garage. You can also login to Tenant Home on www.potsdamhousingauthority.com and complete an online WO. Remember, always call when it is an emergency!

What is your favorite Christmas Movie Trope?

Do you just love it when royalty hides who they are and falls in love with a commoner? How about when enemies turn into lovers? Who doesn't love it when Santa turns out to be real all along? Is the story about him or perhaps about his ridiculous extended family? Don't forget the classic fake dating trope, or when the workaholic finds the true meaning of Christmas! What's your favorite retelling of A Christmas



Carol? Do you love it when the main character has to travel back home for the first time in ages? Or is it better when they travel through time? Better start watching to pick your favorite!



SMOKING INDOORS?

During the colder seasons, we understand that most do not wish to smoke outside. Although this is still the preferred location, you are allowed to smoke inside your apartment if you follow the proper rules and procedures. Remember to always run an air purifier while smoking and be aware at all times. Keep your smoke detectors on and never leave a fire of any kind unattended.

 J H I O E Z V V O H D D Y V J

 X O F Q D M V F K J H S D F O

 B T G G F I R E P L A C E R M

 O C E V R I P G P X P A Z O F

 O O S K I I N G R A E R H Z S

 T C F C Z D M W Q Z N F A E L

 S O L O L G P D D N G N T N E

 P A F K M Y W W H W U R S V D

 W Q U X U C U V D Y I S W R D

 I S N O W F L A K E N N E J I

 N C T Q T L K O P H K O A A N

 T I I P W G X X R J F W T C G

 E G E C M I T T E N S M E K O

 R G E X L K Q G S Z T A R E P

 H U D X G E W C Q H L N Z T N

Search the puzzle to find the 16 winter related words.



What does a gingerbread child put on their bed?

Maintenance will continue to keep the sidewalks and parking lots clear of snow and ice but remember, you must move your car in order for the spot to be plowed. Move your car to an already plowed spot, and leave room away from the curb, so maintenance is able to clear out the entire parking lot. Thank you for your assistance.



A cookie

sheet

Remember it is each tenants responsibility to keep your walkways clear of snow and ice. Come on up to the office to borrow a shovel or get some ice melt directly from the salt barn. The shovel and ice melt are available completely free of charge but remember to bring a container for the ice melt and always return borrowed shovels after use.

Need help clearing your walkways? Ask a neighbor or hire a teen to help get the job done.

What are the benefits of running outside during the winter? For one, the indoors will feel that much warmer! But running in the colder months is better for your body in multiple ways. Running in



heat and humidity is quite taxing whereas the cooler, dry air is less likely to slow you down. Running during the holiday seasons helps keep your metabolism working. Normally, your body tries to store up fat for the long winter but by keeping up with your cardio you can trick your metabolism into working all year round. Make sure you remember to follow every day protections when out in the cold! Cover your extremities, don't stay out too long, and be careful around

icy and slippery areas. Just because the run makes you feel warm and wonderful, doesn't mean you can last outside in extreme temperatures! **Be safe**,

